

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
MARCH 13, 2013**

The regular meeting of the Board of Water Commissioners was called to order at 4:09 p.m. on March 13, 2013 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, and Dennis Croswell. Commissioners Radel and Niedzielski were excused absences. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Croswell and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

Bills in the amount of \$29,721.39 dated 2/20/13; \$29,302.46 dated 2/27/13; \$30,269.79 dated 3/6/13; and \$128,947.25 dated 3/13/13 were ordered paid as audited on a motion by Commissioner McSpirit and seconded by Commissioner Croswell. Motion carried by unanimous vote.

The Board discussed the water main leak underneath the CSX railroad crossing on Flatbush Avenue. It was reported by James Caggiano that a first draft RFP had been composed for Design Engineering Services for the capital project replacement of that main and two others in the vicinity. An overall cost of the project was estimated to be \$200,000. The Board requested that the RFP process continue forward.

The Board was presented with a draft timeline for the Cooper Lake Dam Project. There was discussion about coordination of some timeline ending dates with Monthly Board Meeting dates. Superintendent Hansen will revise the timeline accordingly and present it to the Board at the April Meeting. Upon approval by the Board, the timeline will be submitted to the DEC for its approval.

The Board discussed the Binnewater Reservoir UV Project. It was reported that a report had been received from Malcolm Pirnie with recommendations for a solution to the problems experienced at the new facility. These recommendations include: 1) programming changes; 2) installation of a Low Flow Rate alarm; and 3) additional employee training. A cost for immediate items to be implemented was estimated at \$16,800. A cost for long term items was estimated at \$90,300. The Board agreed that immediate solutions were necessary, however, not at a cost to the Department. The liability for this cost should be borne by the Project Engineers and/or General Contractor. The Board directed Superintendent Hansen to arrange a meeting with both parties to discuss the necessary implementations.

The Board discussed the charges for repair of a service leak on Mr. Singleton's property at 99 Third Avenue. They had been relieved on the property taxes in November, 2012. The Board was informed that a resolution by the Common Council reversed the relevy and reinstated the agreement for Mr. Singleton to make monthly payments for the repair charges.

A motion to move into Executive Session was made by Commissioner Croswell and seconded by Commissioner McSpirit at 5:28 pm. A motion to come out of Executive Session was made by Commissioner Croswell and seconded by Commissioner McSpirit at 5:45 pm. Motions carried by unanimous vote.

A motion was made by Commissioner McSpirit and seconded by Commissioner Croswell stating that Kingston Water Department Management is entitled to at least all the same benefits as afforded to non-management employees. Motion carried by unanimous vote.

The February Superintendent's Report was read and ordered filed with corrections on a motion by Commissioner Croswell and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner McSpirit and seconded by Commissioner Croswell at 5:59 pm. Motion carried by unanimous vote.

Assistant Secretary